

NAUGATUCK VALLEY HEALTH DISTRICT
98 BANK STREET
SEYMOUR, CONNECTICUT
Tuesday, February 14, 2012

**PUBLIC HEARING ON THE PROPOSED NVHD BUDGET FOR THE FISCAL YEAR
2012-2013**

BOARD MEMBERS PRESENT: Susan Carter, Chairman, Bachan Chawla, Mary Connolly, Ruth Yachtis, Peg Sheehy, Rosalie Averill, Jeff Dussetschleger. Rebecca Cheron, Joe Kmetz, and Ann Walsh.

STAFF PRESENT: Karen Spargo, David Rogers, Deborah Horvath, and Janet Gernat.

BOARD RECORDING SECRETARY: Betty King

Susan Carter, Chairman, opened the Public Hearing at 6:45 p.m.

Susan Carter, Chairman, read the following Legal Notice:

Notice is hereby given that the Naugatuck Valley Health District will hold a Public Hearing on its proposed budget and per capita fees for Fiscal Year July 1, 2012 to June 30, 2013, on February 14, 2012 at 6:45 PM in its 2nd Floor Conference Room, 98 Bank St, Seymour, CT. Phone: 203-881-3255. This is accordance with the requirements set forth in Section 19a-243 of the C.G.S. Susan Carter, Chair. 1/19/12

Susan Carter, Chairman, closed the Public Hearing at 7:00 p.m. No one from the public attended the hearing.

**BOARD OF DIRECTORS MEETING
Tuesday, February 14, 2012**

MINUTES

BOARD MEMBERS PRESENT: Susan Carter, Chairman, Bachan Chawla, Mary Connolly, Ruth Yachtis, Peg Sheehy, Rosalie Averill, Jeff Dussetschleger. Rebecca Cheron, Joe Kmetz, and Ann Walsh.

BOARD MEMBERS ABSENT: Tom Clifford, Michael Marganski, Eileen Witek, Jean Jones, and John Zikaras.

STAFF PRESENT: Karen Spargo, David Rogers, Deborah Horvath, and Janet Gernat.

BOARD RECORDING SECRETARY: Betty King

I. Call to Order and Acceptance of Minutes of Regular Board Meeting of January 10, 2012

Susan Carter, Chairman, called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Susan Carter, Chairman, introduced Joseph Kmetz of Beacon Falls to the Board. Members introduced themselves.

2012-25 **ACTION TAKEN:** Motion made by Rosalie Averill to accept the Minutes of the Regular Board Meeting of January 10, 2012, to amend “*2012-22 to read; to go to a hearing for a Per Capita Increase to Towns & Cities and a \$10.00 increase in fees for Temporary Permits*, seconded by Bachan Chawla. All Ayes. Abstain- Joseph Kmetz, Ann Walsh and Peg Sheehy.

II. CORRESPONDENCE – Karen Spargo

A letter of appreciation was sent to Susan Abdalla thanking her for her years of service to NVHD.

III. Financial Report – Janet Gernat

The Financial Report for the month of January 2012 was reviewed at this time.

IV. Chairman’s Report – Susan Carter

None at this time.

V. Director’s Report – Karen Spargo

There has been considerable interest in the media and the public in the safety of food service establishments and the inspections conducted by NVHD. Under our current system, it is difficult for the public to understand the inspections the way they are reported out. David Rogers discussed with the Board the rating systems adopted by some health departments and districts for Class III and Class IV food service establishments. He asked the Board if there is interest in further exploring these systems and reporting back to the board on his findings.

2012-26 **ACTION TAKEN:** Motion made by Rosalie Averill, for David to investigate more about the rating systems and pursue an exploration of how other districts are handling this matter and to report back to the Board, seconded by Jeff Dussetschleger. All Ayes. Opposed – Joseph Kmetz.

VI. Committee Reports

Karen will contact Tom Clifford to review the By-Laws as the work plan calls for a review because it has been several years since the last review.

VII. Old Business

A. Proposed Budget for Fiscal Year 2012-2013

2012-27 **ACTION TAKEN:** Motion made by Jeff Dussetschleger, to accept the Proposed Budget for the Fiscal Year 2012-2013 effective July 1, 2013, seconded by Ruth Yachtis. All Ayes. Abstain – Joseph Kmetz

A discussion was held regarding the fees for submitting an application for accreditation of NVHD.

2012-28 **ACTION TAKEN:** Motion made by Bachan Chawla, to continue with the process of the accreditation with the necessary documents to be filed, seconded by Mary Connolly. All Ayes.

VIII. New Business

A. NVHD 40th Anniversary 1972-2012

July of 2012 would be the anniversary date. More discussion will follow.

2012-29 **ACTION TAKEN:** Motion made by Jeff Dussetschleger, to adjourn at 7:50 p.m., seconded by Ann Walsh. All Ayes.

These minutes are subject to the Board of Directors' approval at the next scheduled meeting.