

NAUGATUCK VALLEY HEALTH DISTRICT
98 Bank Street, Seymour, CT

April 11, 2017
7:00 PM

Public Hearing on Revisions to the Food and Food Service Establishments Code

BOARD MEMBERS PRESENT: John Zikaras, Chairman, Tom Clifford, Gary Merlone, Sue Mis, Camille Kurtyka, Mary Connolly, Rosalie Averill, Jeff Dussetschleger, Jean Jones, Edward Kisluk, and Barbara Lombardi.

STAFF PRESENT: Karen Spargo, David Rogers, Alicia Mulvilhill, and Lisa McEachern.

BOARD RECORDING SECRETARY: Betty King

John Zikaras, Chairman, opened the Public Hearing at 6:45 p.m.

John Zikaras, Chairman, read the following Legal Notice:

LEGAL NOTICE

The public hearing for revisions to Naugatuck Valley Health District Food and Food Service Establishments Code will be held 6:45 PM on 4/11/17 in NVHD 2nd Floor Conference Room 98 Bank St., Seymour, CT. Copies are available weekdays at NVHD from 8:30 AM to 4:00 PM or at www.nvhd.org. Phone: 203-881-3255. John Zikaras, Chair. 3/14/17

John Zikaras, Chairman, closed the Public Hearing at 7:00 p.m. No one from the public was in attendance.

BOARD OF DIRECTORS MEETING

Tuesday, April 11, 2017

MINUTES

BOARD MEMBERS PRESENT John Zikaras, Chairman, Thomas Clifford, Gary Merlone, Sue Mis, Lisa Brailey, Camille Kurtyka, Mary Connolly, Rosalie Averill, Jeff Dussetschleger, Jean Jones, Edward Kisluk, and Barbara Lombardi.

BOARD MEMBERS ABSENT: Edith Sletner.

STAFF PRESENT: Karen Spargo, David Rogers, Alicia Mulvilhill, and Lisa McEachern.

BOARD RECORDING SECRETARY: Betty King

I. Call to Order and Pledge of Allegiance

John Zikaras, Chairman, called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of Regular Board Meeting of February 14, 2017

2017-31 **ACTION TAKEN:** Motion made by, Thomas Clifford, to accept the Minutes of the Board Meeting of February 14, 2017 as presented, seconded by Jeff Dussetschleger. All Ayes. Abstain: Mary Connolly.

III. Correspondence – Karen Spargo

We received notice from the Naugatuck Mayor's office informing us of the passing of Edith Sletner's husband. It was agreed to send a card with the Board's condolences.

IV. Financial Report – Lisa McEachern

The Financial Report for the Month of March 2017 was reviewed.

V. Chairman's Report - John Zikaras

No report at this time.

VI. Director's Report – Karen Spargo

Karen reviewed and discussed her report at this time.

A discussion was held regarding the meeting at the Legislative Office Building regarding McConney's Grove.

- 2017-32** **ACTION TAKEN:** Motion made by Jeff Dussetschleger, that we contact Mayor Anita Dugatto of Derby to learn what they have done to notify any potential individuals looking at that property for purchase that there are ongoing issues with the septic systems at McConney's Grove, seconded by Rosalie Averill. All Ayes. Abstain: Gary Merlone

VII. Committee Reports

None at this time.

VIII. Old Business

A. Proposed Revisions to the Food and Food Service Establishments Code – David Rogers

No one attended the Public Hearing.

- 2017-33** **ACTION TAKEN:** Motion made by Rosalie Averill, move to accept the revisions to the Food and Food Service Establishments Code as heard at the Public Hearing and distributed effective June 1st, seconded by Jeff Dussetschleger. All Ayes.

B. Proposed Budget and Fees for Fiscal Year 2017-2018 - Jeff Dussetschleger

- 2017-34** **ACTION TAKEN:** Motion made by Rosalie Averill, move to adopt the Proposed Budget for Fiscal Year July 1, 2017 to June 30, 2018 with a \$6.85 per capita and a proposed 2% salary increase effective once we know where we stand relative to the state budget and make it retroactive and we will not hear until October, seconded by Barbara Lombardi. All Ayes. Abstain: Gary Merlone.

- 2017-35** **AMENDED MOTION:** Motion made by Rosalie Averill, to adopt the new fees as part of the new budget, seconded by Mary Connolly. All Ayes.

IX. Executive Committee: A Personnel Matter

- 2017-36** **ACTION TAKEN:** Motion made by Rosalie Averill, to go into Executive Session at 7:44 p.m. with the Board of Directors at this time, seconded by Jeff Dussetschleger. All Ayes.

2017-37 **ACTION TAKEN:** Motion made by Rosalie Averill, to come out of Executive Session at 8:05 p.m., seconded by Gary Merlone. All Ayes.

No action was taken in Executive Session. Karen Spargo advised the Board of Directors of potential retirement.

X. Adjournment

2017-38 **ACTION TAKEN:** Motion made by Thomas Clifford to adjourn at 8:07 p.m., seconded by Jeff Dussetschleger. All Ayes