

VIRTUAL BOARD OF DIRECTORS MEETING
Tuesday, April 13, 2021 MINUTES

BOARD MEMBERS PRESENT: Rosalie Averill, Chairman, Barbara Dlugos, Camille Kurtyka, Rita Pelaggi, Edith Sletner, Adam Bronko, Dionne Kotey, Jennifer Behuniak, Jean Jones, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

ABSENT: Tom Clifford, Thomas Carney, and John Zikaras.

STAFF PRESENT: Jessica Kristy, Director of Health, Melanie Dokla, Assistant Director of Environmental Health Services and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

I. Call to Order and Pledge of Allegiance

Rosalie Averill, Chairman, called the meeting to order at 7:07 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Virtual Public Hearing and Board Meeting on March 9, 2021

2021-72 **ACTION TAKEN:** Motion made by Barbara Lombardi, to accept the Minutes of the Virtual Public Hearing and Board Meeting of March 9, 2021, seconded by Edith Sletner. All Ayes.

Rosalie would like to add regarding the Facilities Committee investigating the purchase of 98 Bank Street. She requested the Director to meet with the staff or confer with the staff to get their take on their needs and the utilization of office space. A discussion with our staff is needed to determine the square footage and to consider our future physical needs and staff needs.

Ed adds correction:

2021-70 **ACTION TAKEN:** *Motion made by Ed Kisluk, move to adopt the Fiscal Year 2021-2022 Proposed Budget and Fee Schedule with Revenues and Expenditures in the amount of \$1,458,042.62. Further move the Fiscal Year 2021-2022 Budget shall Fund up to twelve full time core positions for each eligible core full time employee shall receive a 2 ½ per cent wage increment payable beginning July 1, 2021, seconded by Adam Bronko. All Ayes*

All Ayes for corrections.

III. Correspondence

None at this time.

IV. Financial Report - Lisa

The Financial Report for the month of March 2021 was reviewed and discussed.

V. Chairman's Report

Rosalie acknowledged Radon Report for coming out.

Rosalie stated the By-Laws state at our meeting in June the Nominating Committee is to present a Slate of Officers to be accepted in June and then voted on at our September meeting. Edith Sletner, Vice-Chair has indicated that she does not wish to be Chair. Rosalie, as Chair, approached Adam Bronko, the next senior member representing Naugatuck, regarding his interest in becoming Chair. There is nothing in our By-laws that says we have to rotate Chairman from town to town. Chairman can serve a maximum of three years. He said he would consider it.

Jess noted that last revised in January 2021, the Nominating Committee is: Tom Clifford, Chairman, Jean Jones, Barbara Lombardi, and Jennifer Behuniak.

VI. Director's Report

The Director's Report was reviewed and discussed.

VII. Committees Reports

a. Budget Committee – Ed Kisluk

The Committee voted on the fiscal year 2021-2022 budget last month and will move forward.

b. Facilities Committee – Rosalie Averill

Surveys completed by the NVHD staff were sent out to the Facilities Committee Chair (Rosalie). Jess will send the Survey results, the Town of Seymour Property Listing as well as the Lease agreement to the Committee for review.

VIII. Old Business

None at this time.

Rosalie reviewed the 2021 Radon Report, and it was distributed to the Board. She commended Gabrielle, Health Educator, that she did an awesome job and asked that she be thanked on behalf of the Board.

IX. New Business

None at this time.

X. Adjournment

2021-73 **ACTION TAKEN:** Motion made by Barbara Lombardi, to adjourn at 7:58 pm, seconded by Adam Bronko. All Ayes.