

VIRTUAL BOARD OF DIRECTORS MEETING
Tuesday, January 12, 2021

MINUTES

BOARD MEMBERS PRESENT: Rosalie Averill, Chairman, Tom Clifford, Barbara Dlugos, Camille Kurtyka, Rita Pelaggi, Edith Sletner, Adam Bronko, Christine Connolly, Dionne Kotey, Jennifer Behuniak, John Zikaras, Jean Jones, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

ABSENT: Anthony Levinsky.

STAFF PRESENT: Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

Rosalie welcomed everyone back for the Year 2021 and with a complete Board in attendance.

I. Call to Order and Pledge of Allegiance

Rosalie Averill, Chairman, called the meeting to order at 7:07 p.m. The Pledge of Allegiance was recited.

Rosalie asked everyone to take a moment to honor our frontline workers and our first responders a safe and healthy year during this pandemic year and also their families as well.

II. Acceptance of Virtual Board Meeting on November 10, 2020

2021-61 ACTION TAKEN: Motion made by Barbara Lombardi, to accept the Minutes of the Virtual Board Meeting of November 10, 2020, seconded by Edith Sletner. All Ayes. Abstain- Tom Clifford.

III. Correspondence

A letter from Mayor Dziekan dated November 3rd appointing Rita Pelaggi to NVHD and her appointment will expire March 31, 2023.

Barbara Dlugos, Beacon Falls; Rita Pelaggi, Derby; and Christine Connolly, Naugatuck have been sworn in.

IV. Financial Report - Lisa McEachern, and Ed Kisluk

The Financial Report for the month of December 2020 was reviewed and discussed.

V. Chairman's Report - Rosalie Averill

a. Committee Rosters

2021-62 **ACTION TAKEN:** Motion made by John Zikaras, to accept the Committee Rosters as presented, seconded by Adam Bronko. All Ayes.

VI. Director's Report – Jessica Kristy

The Director's Report was reviewed and discussed.

VII. Committee Reports

a. Budget Committee– Ed Kisluk

Ed would like to set up a Virtual Budget Meeting one week up from tonight, January 19th at 5:30 pm. All committee members agreed to this meeting.

VIII. Old Business

None at this time.

IX. New Business

a. Discussion: Pandemic Impact on License Renew Fees

After very lengthy and thorough discussion, the Board of Directors ultimately came consensus and decided that there will be no reductions to any fees for licensed establishments at this time. Establishments that submitted written requests for reductions will not be charged any late fee for the new license renewal however they will need to submit applicable fees and the application to be in good standing per the Public Health Code. The Board will continue to evaluate future possibilities as we progress through the pandemic. There was mention of other funding sources such as the Paycheck Protection Program for impacted business.

Rosalie suggested that Jess send a letter to the two establishments that the Board of Directors had a lengthy discussion with input from our Directors representing the towns that they are from and that it was the consensus of the Board that it continues with the fees in place. Justin agreed and acknowledged the increased workload performed by the Environmental Staff due to COVID-19 compliance inspections on top of routine inspections.

b. Board of Health Action Report 2020

The Board of Health Action Report 2020 has been tabled until the February Board Meeting.

c. Quarterly Statistics ending December 31, 2020

The Quarterly Statistics ending December 31, 2020 report will be emailed to the Board.

X. Adjournment

2021-63 **ACTION TAKEN:** Motion made by Camille Kurtyka, to adjourn at 8:54 pm, seconded by Adam Bronko. All Ayes.