

HYBRID IN-PERSON AND VIRTUAL BOARD OF DIRECTORS MEETING

Tuesday, June 8, 2021 MINUTES

BOARD MEMBERS PRESENT: Rosalie Averill, Chairman, Tom Clifford, Thomas Carney, Barbara Dlugos, Camille Kurtyka, Rita Pelaggi, Adam Bronko, Jennifer Behuniak, John Zikaras, Jean Jones, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

ABSENT: Edith Sletner, Dionne Kotey.

STAFF PRESENT: Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, and Melanie Dokla, Assistant Director of Environmental Health Services, Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

I. Call to Order and Pledge of Allegiance

Rosalie Averill, Chairman called the meeting to order at 7:10 pm. The Pledge of Allegiance was recited.

II. Acceptance of Virtual Board Meeting on May 11, 2021

2021-33 **ACTION TAKEN:** Motion made by Tom Clifford, to accept the Minutes of the Virtual Board Meeting of May 11, 2021, seconded by Camille Kurtyka. All Ayes.

Acceptance of Minutes of Special Virtual Board Meeting on May 25, 2021

2021-34 **ACTION TAKEN:** Motion made by Camille Kurtyka, to accept the Minutes of Special Virtual Board Meeting on May 25, 2021, seconded by Justin Rompre. All Ayes.

III. Correspondence

Rosalie read a letter from Dionne Kotey resigning from NVHD as of June 30th. Rosalie replied back thanking her and asked her to send a letter to the Town Clerk and to the Mayor of Naugatuck.

2021-35 **ACTION TAKEN:** Motion made by Rita Pelaggi, thanking her for serving on the Board, seconded by Adam Bronko. All Ayes.

Jess read a letter she sent to Selectwoman Drugonis thanking her for the gratitude of the Naugatuck Valley Health District for the vaccination clinic at the Senior Center. We will be at 100 Bank Street.

IV. Financial Report - Lisa McEachern

The Financial Report for the month of May 2021 was reviewed and discussed.

V. Chairman's Report - Rosalie Averill

None at this time.

VI. Director's Report - Jessica Kristy

The Director's Report was reviewed and discussed.

VII. Committee Reports

a. Nominating Committee: Nomination of Board of Directors Chair, Vice-Chair, and Executive Committee for 2021-2022 - Tom Clifford

2021-36 **ACTION TAKEN:** Motion made by Tom Clifford, Chairman recommending the Slate of Officers

Nominations of the Board of Directors are:

Adam Bronko, Chairman

Jennifer Behuniak, Vice-Chairman

Executive Committee

Tom Clifford, Chairman

Rosalie Averill

Adam Bronko

seconded by Camille Kurtyka. All Ayes. Abstain - John Zikaras

VIII. Old Business

Rosalie said that in past a few years ago we had talked about an incentive for the employees for the budget ending June 30th. There was action taken at the June meeting 2019 to offer an incentive. I will refer this to Ed Kisluk. This was reviewed and discussed. Ed as Budget Chairman suggests that this be discussed at the September meeting with his committee.

2021-37 **ACTION TAKEN:** Motion made by Tom Clifford, Ed as Budget Chairman suggests that this be discussed at the September meeting with his committee, seconded by John Zikaras. All Ayes.

IX. New Business

a. Re-appointment Medical Director, Clinic Administrator and Medical Staff

2021-38 **ACTION TAKEN:** Motion made by Tom Clifford to re-appoint Dr. Frederick Browne, MD, MBA, FSHEA, FACP as NVHD's Medical Advisor, Carissa Caserta, MPH, as Clinic Administrator, and Kristie D'Averso, RN as Medical Staff, seconded by Adam Bronko. All Ayes.

b. Renewal of Director Health Contract

2021-39 **ACTION TAKEN:** Motion made by Adam Bronko, to re-appoint Jessica Kristy, MPH as Director of Health for the Naugatuck Valley Health District effective September 18, 2021, for a three-year period to terminate on September 18, 2024, seconded by John Zikaras. All Ayes.

c. Resolution for Director to Sign Contracts for 2021-2022

2021-40 **ACTION TAKEN:** Motion made by John Zikaras, to authorize the Director of Health, Jessica Kristy, and in her absence, Carissa Caserta, Assistant Director for Community Health and Acting Director, to sign grant contracts and amendments and to execute on behalf of Naugatuck Valley Health District other instruments as part of or incident to such contracts and amendments, effective immediately, and for Fiscal Year 2021-2022 including but not limited to, those with State Department of Public Health, the State Department of Social Services, other state and federal agencies, private foundations, educational institutions, and other public health related programs, seconded by Tom Clifford. All Ayes.

d. Annual Code of Contact and Confidentiality Agreements for Board Members

The Annual Code of Contact and Confidentiality Agreements for Board Members was distributed to be signed and returned.

X. Adjournment

2021-41 **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 8:30 pm, seconded by Camille Kurtyka. All Ayes.