

**NAUGATUCK VALLEY HEALTH DISTRICT**  
**98 Bank Street, Seymour, CT**  
**March 9, 2021**

**6:45PM Public Hearing on the Fiscal Year 2021-2022 Budget**

**BOARD MEMBERS PRESENT:** Rosalie Averill, Chairwoman, Camille Kurtyka, Dionne Kotey, Jennifer Behuniak, John Zikaras, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

**STAFF PRESENT:** Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services.

**BOARD RECORDING SECRETARY:** Betty King

Rosalie Averill, Chairman, opened the Public Hearing at 6:45 p.m.

Jessica Kristy, Director of Health, read the following Legal Notice:

**LEGAL NOTICE**

*Notice is hereby given that the Naugatuck Valley Health District will hold a Public Hearing on its Proposed Budget and Fees for Fiscal Year 2022 (July 1, 2021 to June 30, 2022) on March 9, 2021 at 6:45PM.*

*You can access the Hearing from your computer, tablet or smartphone at <https://global.goto.meeting.com/join/489510093>. You can also dial in using your phone: + 1 (872) 240-3311 with the access code: 489-510-093.*

*Copies are available at the NVHD office from 8:30AM to 4:00PM, weekdays except holidays. If the Public Hearing scheduled for March 9, 2021 needs to be postponed, for any reason, the Public Hearing will occur April 13, 2021 at 6:45PM. If necessary, postponement notice will be posted on NVHD website, [www.nvhd.org](http://www.nvhd.org).*

*This notice is in accordance with the requirements set forth in Section 19a-243 of the C.G.S.*

Board Chair Rosalie Averill

Posted in the Republican American and online at Rep-Am.com on February 23, 2021

Rosalie Averill, Chairman, closed the Public Hearing at 7:00pm. No one was in attendance.

**VIRTUAL BOARD OF DIRECTORS MEETING**  
**Tuesday, March 9, 2021**

**MINUTES**

**BOARD MEMBERS PRESENT:** Rosalie Averill, Chairman, Tom Clifford, Barbara Dlugos, Camille Kurtyka, Rita Pelaggi, Adam Bronko, Dionne Kotey, Jennifer Behuniak, John Zikaras, Jean Jones, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

**ABSENT:** Adam Levinsky, Edith Sletner, Thomas Carney

**STAFF PRESENT:** Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, and Melanie Dokla, Assistant Director of Environmental Health Services.

**BOARD RECORDING SECRETARY:** Betty King.

**I. Call to Order and Pledge of Allegiance**

Rosalie Averill, Chairman, called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

**II. Acceptance of Virtual Board Meeting on February 9, 2021**

**2021-69**      **ACTION TAKEN:** Motion made by Tom Clifford, to accept the Minutes of the Virtual Board Meeting of February 9, 2021, seconded by Barbara Lombardi. All Ayes.

**III. Correspondence - Jessica Kristy**

Jess read a letter from Chris Connolly informing us that her father has passed away. At this time she will not be able to continue to serve on the Board of Directors due to family matters at this time. Rosalie asked Jess to send a letter to Mary Connolly from the Board of Directors offering our condolences regarding the death of her husband.

Rosalie read a Thank You note from Margaret Dunbar stating she received her first vaccine at the Seymour Community Center. She thanks all who were there. “My heart swells with gratitude for your generous kindness and wanted you to know”.

A letter from Carissa Caserta was received regarding her maternity leave as her expected due date is March 23, 2021.

Rosalie read aloud an email exchange between her and the First Selectwoman from Seymour asking if we were interested in buying the building. The Board would like to refer this to the Facilities Committee.

**IV. Financial Report - Jessica Kristy**

The Financial Report for the month of February 2021 was reviewed and discussed.

**V. Chairman's Report - Rosalie Averill**

None at this time.

**VI. Director's Report – Jessica Kristy**

The Director's Report was reviewed and discussed.

**VII. Committee Reports**

**a. Budget Committee – Ed Kisluk**

**1. Proposed Budget for Fiscal Year 2021-2022**

**2021-70**      **ACTION TAKEN:** Motion made by Ed Kisluk, to adopt the Proposed Budget for the Fiscal Year 2021-2022 and Fee Schedule with Revenues and Expenditures in the amount of \$1,458,042.62 and further move the Fiscal Year 2021-2022 Budget shall Fund up to twelve full time core positions for each eligible core full time employee shall receive a 2 ½ per cent wage increment payable beginning July 1, 2021, seconded by Adam Bronko. All Ayes

**VIII. Old Business**

None at this time.

**IX. New Business**

None at this time.

**X. Adjournment**

**2021-71**      **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 8:36 pm, seconded by Adam Bronko. All Ayes.