

VIRTUAL BOARD OF DIRECTORS MEETING
Tuesday, November 10, 2020

MINUTES

BOARD MEMBERS PRESENT: Rosalie Averill, Chairman, Barbara Dlugos, Camille Kurtyka, Rita Pelaggi, Adam Bronko, Christine Connolly, Dionne Kotey, Jennifer Behuniak, Jean Jones, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

BOARD MEMBERS ABSENT: Tom Clifford, Edith Sletner, and John Zikaras

GUEST: Tony Levinsky, Ansonia, Potential Board Member.

STAFF PRESENT: Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

I. Call to Order and Pledge of Allegiance

Rosalie Averill, Chairman, called the meeting to order at 7:05 p.m. The Pledge of Allegiance was recited.

Rosalie introduced the new Board members and the Board introduced themselves to the new members.

II. Audit Report for Fiscal Year Ending June 30, 2020 – George R. Sinnamon, CPA

George R. Sinnamon, CPA, reviewed the NVHD Audit Report for the Fiscal Year ending June 30, 2020. Copies were e-mailed. The Audit was reviewed and discussed.

III. Acceptance of Virtual Board Meeting on October 13, 2020

2021-58 **ACTION TAKEN:** Motion made by Barbara Lombardi, to accept the Minutes of the Virtual Board Meeting of October 13, 2020, seconded by Camille Kurtyka. All Ayes. Abstain- Dionne Kotey.

IV. Correspondence

An e-mail was received from Gerald Smith, First Selectman appointed Barbara Duglos to the Board.

A letter was received from Nancy K. DiMeo, Borough Clerk, of Naugatuck appointing Dionne Kotey filling the expired term of Ruth Yachtis term to expire March 1, 2022.

A letter from Nancy K. DiMeo, Borough Clerk appointing Chris Connolly filling the unexpired term of Mary Connolly, term to expire October 1, 2021.

A letter from Richard Dziekan, Mayor, City of Derby appointing Rita Pelaggi to NVHD effective immediately and will expire March 31, 2023.

A letter was received from Attorney Fred Stanek regarding the Connecticut Freedom of Information Act.

Jess received a letter from the State of Connecticut Department of Public Health in receipt of our Year One Funding Application for the Epidemiology and Laboratory Capacity (ELC) cooperative agreement for response efforts related to COVID-19. The application has been approved and the invoice payment of \$252,932 is being processed.

V. Financial Report - Lisa McEachern

The Financial Report for the month of October 2020 was reviewed and discussed.

VI. Chairman's Report

a. Committee Rosters - Rosalie Averill

Rosalie explained the Committees to the new members. She asked the new members to check what committees they would like to be on.

Rosalie asked Ed Kisluk to consider a percentage reduction in fees in the next Fiscal Year or some other way to address the impact that may be felt by establishments caused by the COVID-19 pandemic.

VII. Director's Report - Jess Kristy

The Director's Report was reviewed and discussed.

VIII. Committee Reports

None at this time.

IX. Old Business

None at this time.

X. New Business

- a. Acceptance of the Audit Report for Fiscal Year Ending June 30, 2020, as presented**

2021-59 **ACTION TAKEN:** Motion made by Ed Kisluk , to acceptance of the Audit Report for Fiscal Year Ending June 30, 2020, as presented, seconded by Adam Bronko. All Ayes

XI. Adjournment

2021-59 **ACTION TAKEN:** Motion made by Ed Kisluk, to adjourn at 9:13 pm, seconded by Camille Kurtyka. All Ayes.