

VIRTUAL BOARD OF DIRECTORS MEETING
Tuesday, October 13, 2020

MINUTES

BOARD MEMBERS PRESENT: Rosalie Averill, Chairman, Tom Clifford, Camille Kurtyka, Edith Sletner, Adam Bronko, Jennifer Behuniak, John Zikaras, Jean Jones, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

BOARD MEMBERS ABSENT: Mary Connolly.

STAFF PRESENT: Jessica Stelmaszek, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

I. Call to Order and Pledge of Allegiance

Rosalie Averill, Chairman, called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Virtual Board Meeting on September 8, 2020

2021-54 ACTION TAKEN: Motion made by Adam Bronko, to accept the Minutes of the Virtual Board Meeting of September 8, 2020, seconded by John Zikaras. All Ayes. Abstain-Jennifer Behuniak.

III. Correspondence

Rosalie read a letter from Harvey Leon Frydman, Director of the Naugatuck Senior Center thanking the Naugatuck Valley Health District for coordinating the Senior Center Flu Clinic. All participants gave high praise to NVHD.

Jess read a letter from Mary Connolly dated October 9, 2020 resigning from the NVHD Board of Directors effective immediately.

2021-55 ACTION TAKEN: Motion made by John Zikaras, to send Mary a letter of thanks and appreciation for years of service to NVHD, seconded by Adam Bronko. All Ayes.

IV. Financial Report - Lisa McEachern

The Financial Report for the month of September 2020 was reviewed and discussed.

V. Chairman's Report- Rosalie Averill

a. Committee Rosters

There will be changes to the Committees due to Mary Connolly's resignation. We will finalize the list for the next meeting.

VI. Director's Report - Jessica Stelmaszek

The Director's Report was reviewed and discussed. Jess welcomed and announced our new hire Gabrielle Diaz, who is our new Health Educator. She has joined our team and been a tremendous asset so far. We also have extended an offer and the individual as accepted our offer as our Public Health Nurse position, her name is Kristie and she will be with us in a few weeks.

VII. Committee Reports-- Jean Jones, and John Zikaras

None at this time. Jean and Jess will meet for the strategic planning update.

VIII. Old Business

Vacant representatives: (1) Ansonia, (1) Beacon Falls, (1) Derby, (2) Naugatuck. Please consider making recommendations to your respective Chief Elected Officials.goto

IX. New Business

a. Calendar of Board Meetings

2021-56 **ACTION TAKEN:** Motion made by Tom Clifford, to accept the 2021 meetings of the District as presented to be held at 7:00 pm. in the District office, seconded by Adam Bronko. All Ayes.

b. 2019 Population Estimates

The Population List was reviewed. Ansonia has 2 members, Beacon Falls has 1, Derby has 2, Naugatuck has 4, Seymour has 2, Shelton has 5 Board Members.

X. Adjournment

2021-57 **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 7:38 pm,
seconded by John Zikaras. All Ayes.