

VIRTUAL BOARD OF DIRECTORS MEETING
Tuesday, September 8, 2020

MINUTES

BOARD MEMBERS PRESENT: Rosalie Averill, Chairman, Tom Clifford, Mary Connolly, Edith Sletner, Adam Bronko, John Zikaris, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

BOARD MEMBERS ABSENT: Camille Kurtyka, Jennifer Behuniak, and Jean Jones.

STAFF PRESENT: Jessica Stelmaszek, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

I. Call to Order and Pledge of Allegiance

Rosalie Averill, Chairman, called the meeting to order at 7:09 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Virtual Board Meeting on June 9, 2020

2021-01 **ACTION TAKEN:** Motion made by Tom Clifford, to accept the Minutes of the Virtual Board Meeting on June 9, 2020, seconded by Barbara Lombardi. All Ayes

III. Correspondence – Jessica Stelmaszek, Director of Health

Dr. Frederick Browne signed his Memorandum of Agreement for fiscal year 2020-2021, July 1, 2020 through June 30, 2021.

IV. Financial Report - Lisa McEachern

The Financial Report for the month of August 2020 was reviewed and discussed.

V. Chairman’s Report- Rosalie Averill

None at this time.

VI. Director's Report - Jessica Stelmaszek

The Director's Report was reviewed and discussed.

VII. Committee Reports

None at this time.

VIII. Old Business

a. Election of Chairperson, Vice-Person and Executive Committee for FY 2020-2021

2021-02 **ACTION TAKEN:** Motion made by Tom Clifford, that the Nomination be closed and the Secretary cast one vote for the Slate of Officers: Rosalie Averill, Chairman, and Edith Sletner, Vice-Chairman, seconded by Barbara Lombardi. All Ayes.

2021-03 **ACTION TAKEN:** Motion made by Barbara Lombardi that the Executive Committee remain the same for the Fiscal Year 2020-21. The Secretary is to cast one vote.

Executive Committee:

Tom Clifford, Chair

Rosalie Averill

John Zikaris

Mary Connolly, Alternate

seconded by Tom Clifford. All Ayes.

Rosalie to announce the finalization of the other committees at the October meeting, with committee membership remaining the same if said members agree.

Committees to date are:

BUDGET COMMITTEE

Ed Kisluk, Chair (Shelton)

Tom Clifford (Ansonia)

Adam Bronko (Naugatuck)

Jennifer Behuniak (Seymour)

Justin Rompre (Shelton)

BY-LAWS COMMITTEE

Thomas Clifford, Chair (Ansonia)
Rosalie Averill (Seymour)
Barbara Lombardi (Shelton)
Edie Sletner (Naugatuck)
Justin Rompre (Shelton)

NOMINATING COMMITTEE

Mary Connolly, Chair (Naugatuck)
Thomas Clifford (Ansonia)
Jean Jones (Shelton)
Barbara Lombardi (Shelton)

PERSONNEL COMMITTEE

Mary Connolly, Chair (Naugatuck)
Rosalie Averill (Seymour)
Edie Sletner (Naugatuck)
Barbara Lombardi (Shelton)
John Zikaris (Shelton)

FACILITIES COMMITTEE

Rosalie Averill, Chair (Seymour)
Ed Kisluk (Shelton)
Camille Kurtyka (Derby)
Adam Bronko (Naugatuck)

STRATEGIC PLAN TASK FORCE - SPECIAL COMMITTEE

Jean Jones, Co-Chair (Shelton)
John Zikaris, Co-Chair (Shelton)
Mary Connolly (Naugatuck)
Camille Kurtyka (Derby)
Barbara Lombardi (Shelton)
Jennifer Behuniak (Seymour)
Justin Rompre (Shelton)

IX. New Business

a. Influenza Vaccine Purchase

2021-04 **ACTION TAKEN:** Motion made by Ed Kisluk, to authorize the overage expenditure of up to \$10,000.00 in the flu expense line of the fiscal year 2020-2021, seconded by Adam Bronko. All Ayes.

b. Renewal of Health Insurance

2021-05 **ACTION TAKEN:** Motion made by Tom Clifford, to renew the health insurance contract for October 2020 to October 2021, seconded by Barbara Lombardi. Motion passed with seven in favor and one abstention, Ed Kisluk

X. Adjournalment

2020-06 **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 8:13 p.m., seconded by Edie Sletner. All Ayes.