# Application for Additions, Conversions, Lot Line Changes, and Accessory Structures

<table>
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<th>Applicant/Owner Section</th>
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<tbody>
<tr>
<td>Property Address</td>
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<tr>
<td>Owner’s Name</td>
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<tr>
<td>Applicant’s Name</td>
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- **Proposed Activity**
  - Describe Proposal: Include **DIMENSIONS, TYPE** of structure, **FLOOR PLANS**, if applicable

- **Plan Requirements**
  - An A-2 Survey, Plot Plan, or GIS Town Map will be needed to show the following:
    - 1) The existing **SEPTIC TANK** and **LEACHING FIELDS**
    - 2) The existing **CITY WATER LINE** or **PRIVATE WELL(S)**
    - 3) The **PROPOSED** addition, conversion, or accessory structure

- **Soil Data Required**
  - Depending upon the age of the septic system and the proposal, soil testing may be required per B100a of the **Connecticut Public Health Code** to show a Septic Reserve Area.
  
  *Please CALL NVHD at 203-881-3255 to discuss with a sanitarian if soil testing will be required before submitting the B100a application (Additional soil application & fee may apply).*

- **REVIEW FEES**
  - $100 Accessory Structure
  - $155 Building Addition
  - $180 Conversion / Change in Use

  - **EXAMPLES:**
    - **Accessory Structure:** deck, porch, barn, garage, gazebo, pool
    - **Building Addition:** changes in footprint, 2nd floor additions, kitchen extension, added living space to the home.
    - **Conversion / Change in Use:** changing a garage into a living space, adding a full bathroom, or converting a basement into a bedroom.

- **Applicant/Owner Signature:** X _________________________________ Date:__________________________

- **OFFICE USE ONLY**
  - ❑ Approved  ❑ Not Approved
    - Date:____________  Date Paid:__________________________
    - Approved by:__________________________  Receipt # __________________________