

NAUGATUCK VALLEY HEALTH DISTRICT
98 Bank Street, Seymour, CT
VIRTUAL BOARD OF DIRECTORS MEETING

Tuesday, April 12, 2022

MINUTES

BOARD MEMBERS PRESENT: Adam Bronko, Chairman, Tom Clifford, Barbara Dlugos, Camille Kurtyka, Rita Pelaggi, Jan Mizeski, Rosalie Averill, Jennifer Behuniak, John Zikaras, Jean Jones, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

ABSENT: Thomas Carney, Meghan Smith.

STAFF PRESENT: Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

I. Call to Order and Pledge of Allegiance

Adam Bronko, Chairman called the meeting to order at 7:03 pm. The Pledge of Allegiance was recited.

Adam acknowledged the Brooklyn, New York City mass casualty incident and expressed he wishes for a speedy recovery to all impacted.

II. Acceptance of Minutes of Virtual Public Hearing and Board Meeting of March 8, 2022

2022-28 **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the Minutes of the Public Hearing March 8, 2022, with the title of the Minutes revised to reflect “Virtual” in front of the words “Public Hearing”, seconded by Tom Clifford. All Ayes. Tom Clifford – Abstain on the Public Hearing.

2022-29 **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the Minutes of the Virtual Board Meeting of March 8, 2022, with the corrections as read by Ed Kisluk, seconded by Tom Clifford. Discussion took place regarding the proposed revision.

The revised 2022-26 motion should read:

2022-26 ACTION TAKEN: Motion made by Ed Kisluk, move to adopt the budget committee's recommended FY 22-23 budget and fee schedule with revenues and expenditures in the amount of \$1,616,209.67. Further move that the FY 22-23 budget shall fund up to 13 full-time core positions and that each eligible core employee shall receive a 2 ½ per cent wage increment payable beginning July 1, 2022, seconded by John Zikaras. All Ayes. Opposed: Tom Clifford.

Comment made by Ed Kisluk: The Minutes should clearly identify who is submitting them at the end of the Minutes with a signature.

2022-30 ACTION TAKEN: Motion made by Tom Clifford, to accept the Minutes of the Virtual Board Meeting of March 8, 2022, with the corrections as read by Ed Kisluk, seconded by Camille Kurtyka. All Ayes. Opposed- Tom Clifford.

III. Correspondence

None at this time.

IV. Financial Report – Lisa McEachern, Business Manager

The Financial Report for the month of March 2022 was reviewed and discussed.

V. Chairman’s Report - Adam Bronko

None at this time.

VI. Director’s Report – Jessica Kristy

The Director’s Report was reviewed and discussed.

VII. Committee Reports

a. Facilities Committee - Rosalie Averill

The Facilities Committee met on March 29, 2022. Discussion took place regarding the correspondence sent from Seymour’s First Selectwoman to Chairman Bronko regarding the NVHD lease at 98 Bank Street, Seymour, CT 06483. Chairman Bronko will be sending a letter to all six municipal Chief Elected Officials notifying them that NVHD is potentially considering facility options and will be requesting a response from the CEO’s including any real estate options that can accommodate NVHD’s needs. Responses will be requested

by April 30, 2022. Committee members were directed not to inquire about facilities on their own or on behalf of the Committee. The Committee will reconvene at 6:00 PM on Tuesday, May 3, 2022.

VIII. Old Business

The Board of Directors committee rosters were reviewed. At the request of the Board Members below and the Chairman, the following changes were made:

Facilities Committee: Ed Kisluk, removed. Jean Jones, added

Nominating Committee: Meghan Smith, added

Strategic Plan Ad Hoc Committee: Jan Mizeski, added

Board of Directors Committees webpage: <https://www.nvhd.org/bodcommittees/>

IX. New Business

a. Quarter 3 Statistics – Jessica Kristy

The Fiscal Year 2021-2022 Quarter 3 Environmental and Community Health Division Statistic Reports were reviewed.

X Adjournment

2022-30 **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 7:50 PM, seconded by Barbara Lombardi . All Ayes.

Minutes respectfully prepared by Betty King, Recording Secretary, and submitted by Jessica Kristy, Director of Health.