

HYBRID IN-PERSON AND VIRTUAL BOARD OF DIRECTORS MEETING

Tuesday, January 11, 2022

MINUTES

BOARD MEMBERS PRESENT: Adam Bronko, Chairman, Tom Clifford, Thomas Carney, Barbara Dlugos, Camille Kurtyka, Rita Pelaggi, Jan Mizeski, Meghan Smith, Rosalie Averill, Jennifer Behuniak, Jean Jones, Ed Kisluk, Barbara Lombardi, and Justin Rompre.

ABSENT: John Zikaras.

STAFF PRESENT: Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

I. Call to Order and Pledge of Allegiance

Adam Bronko, Chairman called the meeting to order at 7:08 pm. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of Virtual Board Meeting on November 9, 2021

2022-20 **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the Minutes of the Virtual Board Meeting of November 9, 2021, seconded by Jennifer Behuniak. Abstain: Jan Mizeski.

III. Correspondence

None at this time.

IV. Financial Report – Lisa McEachern, Business Manager/Jess

The Financial Report for the month of December 2021 was reviewed and discussed.

V. Chairman's Report - Adam Bronko

None at this time.

VI. Director's Report – Jessica Kristy

The Director's Report was reviewed and discussed. Jess reviewed Melanie Dokla, Assistant Director of Environmental Health Services Report in her absence.

VII. Committee Reports

a. Budget Committee – Ed Kisluk

Ed would like the Budget Committee to get together prior to the February 8th Board Meeting so that the preliminary FY 2022-2023 budget will be ready for the Shelton February 15th submission deadline. The rest of the towns will follow suit. The Committee members agreed to meet virtually on Tuesday, February 1st at 5:30 p.m.

VIII. Old Business

a. Strategic Plan Update - Carissa Caserta

Carissa thanked everyone for attending the meeting in December. I feel that it was very productive and appreciate your feedback which we will incorporate into educating plans. The next steps are working on the work plan which we are actively doing creating the smart objectives that we spoke about and running by the Consultant to get her feedback as well. Hopefully, we will have a draft ready for the February 8th Board Meeting to be presented.

IX. New Business

a. FY 21-22 Quarter 2 Statistics

The NVHD Community Health and Environmental Health Statistics for the 2nd Quarter FY 2021-2022 were discussed and reviewed.

X. Adjournment

2022-21 **ACTION TAKEN:** Motion made by Rita Pelaggi, to adjourn at 7:49 pm, seconded by Camille Kurtyka. All Ayes.