

**NAUGATUCK VALLEY HEALTH DISTRICT  
98 Bank Street, Seymour, CT**

**March 14, 2023**

**6:45PM – 7:00PM**

**Virtual--Public Hearing on the Fiscal Year 2023-2024 Budget**

**BOARD MEMBERS PRESENT:** Adam Bronko, Chairman, Rita Pelaggi, Rosalie Averill, Jennifer Behuniak, John Zikaras, and Jean Jones.

**STAFF PRESENT:** Jessica Kristy, Director of Health, Melanie Dokla, Assistant Director of Environmental Health Services and Lisa McEachern, Business Manager.

**BOARD RECORDING SECRETARY:** Betty King.

Adam Bronko, Chairman, opened the Public Hearing at 6:45 p.m.

Jess opened the meeting with the following statement:

Today is March 14, 2023, and the time is 6:45p.m. Tonight's Public Hearing is on the Naugatuck Valley Health District Proposed Budget and Fees for Fiscal Year 2024 beginning July 1, 2023 and ending June 30, 2024.

Due to the inclement weather, notice was posted that tonight's hearing is being held in a virtual format only. Individuals were invited to access the virtual hearing via the GoToMeeting platform using the hyperlink: <https://meet.goto.com/nvhd/publichearing> and were provided a dial in phone option: 1 (224) 501-3412 with the access code: 558-654-141.

Copies of the proposed budget and fee schedule were made available upon request at the Naugatuck Valley Health District office located at 98 Bank Street, Seymour, CT 06483 by calling 203-881-3255 during business hours which are Monday – Thursday 8:00AM to 4:00PM and 8:00AM to 1:00PM on Fridays.

This notice was posted in accordance with the requirements set forth in Section 19a-243 of the Connecticut General Statutes and was submitted by Jessica Kristy, Director of Health on behalf of Adam Bronko, Board Chair. This notice was posted in print newspaper in the Republican American newspaper and online on the Valley Independent Sentinel website.

At this time there are no members of the Public or anyone else in attendance.

Adam Bronko, Chairman, closed the Public Hearing at 7:00pm.

Minutes respectfully prepared by Betty King, Recording Secretary, and submitted by Jessica Kristy, Director of Health. Subject to revisions at the next full Board of Directors meeting.

**NAUGATUCK VALLEY HEALTH DISTRICT**

**98 BANK STREET, SEYMOUR, CT**

**VIRTUAL BOARD OF DIRECTORS MEETING**

**Tuesday, March 14, 2023**

**BOARD MEMBERS PRESENT:** Adam Bronko, Chairman, Tom Clifford, Thomas Carney, Barbara Dlugos, Rita Pelaggi, Rosalie Averill, Jennifer Behuniak, John Zikaras, Jean Jones,

**ABSENT:** Cady Lenart, Jan Mizeski, Meghan Smith, Barbara Lombardi, and Justin Rompre.

**STAFF PRESENT:** Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

**BOARD RECORDING SECRETARY:** Betty King.

**I. Call to Order and Pledge of Allegiance**

Adam Bronko, Chairman, called the meeting to order at 7:08 p.m. The Pledge of Allegiance was recited.

**II. Acceptance of Minutes of Virtual Board Meeting on February 14, 2023**

**2023-31** **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the Minutes of the Virtual Board Meeting of February 14, 2023, seconded by Tom Clifford. All Ayes. Abstain - Tom Clifford.

**III. Correspondence**

None at this time.

**IV. Financial Report – Lisa McEachern, Business Manager**

The Financial Report for the month of February 2023 was reviewed and discussed.

**V. Chairman's Report - Adam Bronko**

None at this time.

## **VI. Director's Report – Jessica Kristy**

The Director's Report was reviewed and discussed.

- a. Discussion and possible action regarding the FDA Food Code and NVHD's Food Code: Melanie provided an update about the FDA Food Code transition during the Director's report. No action was taken and the agenda topic will be deferred to next month after Jess and Melanie can review Attorney Stanek's feedback on the proposed NVHD Food Code revision.

## **VII. Committee Reports**

### **a. Budget Committee - John Zikaras**

**2023-32**     **ACTION TAKEN:** I, John Zikaras, move to propose to adopt the proposed Budget of the Fiscal Year 2023-2024 and fee schedule with Revenues and Expenditures in the amount of \$1,725,925.51 and I further move that each eligible core fulltime employee shall receive a 4 per cent wage increment payable beginning July 1, 2023, seconded by Rosalie Averill. All Ayes.

### **b. Facilities Committee - Rosalie Averill**

The Facilities Committee was provided with a copy of the appraisal of 98 Bank Street, which is not available for Public Record because it is a real estate matter. We are looking for feedback from the Committee and then we will bring it back to the Board at which time we will call an Executive Session. We will continue to look for a building.

## **VIII. Old Business**

None at this time.

## **IX. New Business**

None at this time.

## **X. Adjournment**

**2023-31**     **ACTION TAKEN:** Motion made by Tom Clifford, to adjourn at 7:45 PM, seconded by Rosalie Averill. All Ayes.