

A-18

SANITARIAN I

JOB DESCRIPTION

STATEMENT OF DUTIES:

This is entry-level professional public health work in the enforcement of sanitation laws and regulations relating to public and environmental health.

Work involves responsibility for achieving and maintaining environmentally safe conditions through the enforcement of the Public Health Code and Statutes and local ordinances pertaining to environmental health. Duties include inspections, investigations, surveying and report preparation. This position also has the responsibility for making difficult health and safety decisions. The work requires that the employee understands the laws, rules and regulations governing the enforcement of environmental health codes for which (s) he is responsible.

ACCOUNTABILITY & SUPERVISION:

Works under the direction of the Assistant Director for Environmental Health of the Naugatuck Valley Health District.

WORKING ENVIRONMENT:

Employees working in this class will be required to perform occasional lifting of equipment and materials weighing up to 20 pounds. Duties will require significant walking and /or standing, some of which may be on uneven ground. Working outdoors in inclement weather and climbing of stairs may be required.

DUTIES & RESPONSIBILITIES:

- Performs routine inspections of food service establishments, public swimming pools, licensed body care establishments, day care centers and other facilities as required by state and local codes.
- Investigates environmental complaints such as garbage and rubbish disposal, housing code violations, improper sewage disposal, rodent and insect infestation, disease vectors, mosquito control and other unsanitary environmental conditions.
- If so certified, may investigate reports of children with elevated blood lead levels, provide parents and/or guardians with information on lead paint poisoning prevention, inspects or orders properties to be inspected for lead based paint and collects samples

necessary to perform a risk assessment of the child's environment. May prepare orders to abate lead hazards in accordance with state statutes and regulations.

- Educates food handlers and gives advice to food service personnel on proper food sanitation techniques; promotes training programs, and investigates reports of food borne illnesses.
- If so certified, may perform soil tests and evaluates the suitability of building lots for the installation of individual subsurface sewage disposal systems and issues permits for their construction. Inspects the installation to ensure conformance with the approved plan and state code.
- Assists in the review of plans for the construction of new food service establishments or the remodeling of existing facilities. Monitors work in progress and approves the completed construction before a license is issued.
- Regulates new private water supply wells including site inspections of property, issuing permits to well drillers and reviewing water sample analysis reports.
- Responds by telephone, in person, or in writing to persons seeking information regarding health rules and regulations, specific complaints, license requirements, and other environmental health problems.
- Prepares reports of inspections and investigations. Collects samples as required.
- Responds to emergencies and local public health occurrences of an urgent nature during and beyond the standard hours of operation.
- Performs inspections or investigations during non-business hours as needed.
- Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of the modern methods, principles and practices of public health sanitation.
- Knowledge of inspection and investigation techniques; knowledge of the causes, impacts of, and solutions to current public health problems.

- Knowledge of the sanitary sciences, including bacteriology, biology, chemistry and personal hygiene.
- Knowledge of, and the ability to interpret, explain and enforce the laws, ordinances and regulations governing environmental sanitation.
- Ability to communicate effectively orally and in writing.
- Ability to establish and maintain effective working relationships with other city employees, superiors, associates, representatives of outside agencies, and the general public.

QUALIFICATIONS:

A bachelor’s degree from a recognized college or university with major course work in public health, environmental health, the physical, chemical or biological sciences, sanitary or environmental engineering.

Testing for substance abuse, a physical examination, and a criminal background check may be required as part of the employment procedures.

SPECIAL REQUIREMENTS:

Applicant must be certified in Food Service Inspection by the State of Connecticut within one (1) year of employment.

Possession of a current Connecticut Motor Vehicle Operator's License with access to a motor vehicle and current motor vehicle insurance coverage is required.

Maintenance of the above certifications shall be a requirement for the employee to remain in this classification.

DESIRABLE QUALIFICATIONS:

Certification in Subsurface Sewage Inspection Phase I by the State of Connecticut.

Certification in Subsurface Sewage Inspection Phase II by the State of Connecticut.

Certification as a Lead Inspector by the State of Connecticut.

Certification as a Registered Sanitarian from the State of Connecticut.

Approved by the NVHD Board of Directors on January 14, 2014 and effective July 1, 2014.