



NAUGATUCK VALLEY HEALTH DISTRICT

98 Bank Street, Seymour, CT

BOARD OF DIRECTORS MEETING

Tuesday, May 13, 2025

MINUTES

BOARD MEMBERS PRESENT: John Zikaras, Chairman, Tom Clifford, Barbara Dlugos, Rosalie Averill, Marietta Sabetta, Jean Jones, Barbara Lombardi, Justin Rompre, Rita Pelaggi, Thomas Carney and Linda Mascolo.

BOARD MEMBERS ABSENT: Jan Mizeski and Adam Bronko.

STAFF PRESENT: Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services and Laurie Veillette, Business Manager.

RECORDING SECRETARY: Carissa Caserta

I. Call to Order and Pledge of Allegiance

John Zikaras, Chairman, called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of the Board Meeting on April 8, 2025

2025-48 ACTION TAKEN: Motion made by Tom Clifford, accept the Minutes of the Board Meeting on April 8, 2025, seconded by Rosalie Averill. All Ayes.

III. Correspondence

None at this time.

IV. Financial Report – Jess Kristy

Jess discussed the Financial Report for the month of April.

V. Chairman's Report - John Zikaras, Chairman

None at this time.

VI. Director's Public Health Report – Jess Kristy

The April Public Health Report was reviewed and discussed.

VII. Committee Reports

a. Facilities Committee

An update was given regarding the renovation of 98 Bank St. and discussed.

b. Executive Committee

2025-49 **ACTION TAKEN:** I, Tom Clifford, motion to negotiate a 90-day lease renewal of 100 Bank St. Annex, seconded by Barbara Lombardi. All Ayes.

c. Nominating Committee

VIII. Old Business

2025-50 **ACTION TAKEN:** I, Rosalie Averill, make a motion to receive Board of Directors materials by the Thursday before the scheduled meeting, seconded by Marietta Sabetta. Discussion held.
3 Ayes. 8 Nays.

IX. New Business

None at this time.

X. Executive Session

2025-51 **ACTION TAKEN:** Motion made by Tom Clifford, to move to executive session at 8:13 p.m., seconded by Marietta Sabetta. All Ayes. The Board of Directors asked the Director of Health and Assistant Director of Environmental Health to join.

2025-52 **ACTION TAKEN:** Motion made by Tom Clifford, to exit executive session at 8:38 p.m., seconded by Rosalie Averill. All Ayes.

XI. Adjournment

2025-53 **ACTION TAKEN:** Motion made by Tom Clifford to adjourn at 8:38 p.m., seconded by Barbara Lombardi. All Ayes.

Minutes respectfully prepared by Carissa Caserta and submitted by Jessica Kristy, Director of Health. Subject to revisions at the next full Board of Director Meeting.



Healthy people in a healthy Naugatuck Valley