



NAUGATUCK VALLEY HEALTH DISTRICT

98 Bank Street, Seymour, CT

HYBRID BOARD OF DIRECTORS MEETING

Tuesday, November 18, 2025

MINUTES

BOARD MEMBERS PRESENT: John Zikaras, Chairman, Rosalie Averill, Jean Jones, Rita Pelaggi, Adam Bronko, Justin Rompre, Linda Mascolo, Marietta Sabetta and Barbara Dlugos

BOARD MEMBERS ABSENT: Thomas Carney, Tom Clifford, and Barbara Lombardi

STAFF PRESENT: Jessica Kristy, Director of Health, Melanie Dokla, Assistant Director of Environmental Health Services, and Carissa Caserta, Assistant Director of Community Health Services

GUEST: George Sinnamon, CPA

RECORDING SECRETARY: Carissa Caserta

I. Call to Order and Pledge of Allegiance

Rita Pelaggi, Vice Chairman, called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

II. Fiscal Year 2024-2025 Audit, presented by George Sinnamon, CPA

2026-19 **ACTION TAKEN:** Motion made by Adam Bronko, to accept the Audit Report for Fiscal Year Ending June 30, 2025, as presented, and with the identified revisions discussed, seconded by John Zikaras. All ayes.

III. Acceptance of Minutes of the Board Meeting on October 14, 2025.

2026-20 **ACTION TAKEN:** Motion made by Rosalie Averill, accept the Minutes of the Board of Directors meeting on October 14, 2025, seconded by Adam Bronko. All Ayes. Marietta Sabetta Abstains.

IV. Correspondence

2026-21 **ACTION TAKEN:** Motion by Adam Bronko to take no action in refunding Hair After late fees as requested, and to respond by letter drafted by Director Kristy, seconded by Rosalie Averill.

- V. Financial Report – Jessica Kristy, Director of Health**
Jess discussed the Financial Report for the month of October.
- VI. Chairman’s Report - John Zikaras, Chairman**
None at this time.
- VII. Director’s Public Health Report – Jess Kristy**
The October Public Health Report was reviewed and discussed.
- VIII. Committee Reports**
- a. Facilities Committee / Budget Committee**
 - i. A discussion was held regarding the renovation of 98 Bank Street. A special meeting will be held in December.
- IX. Old Business**

None at this time.
- X. New Business**
- a. Acceptance of FY2025-2026 Quarter 1 Statistics Report**

Quarter 1 Statistics Report tabled until January 2026 meeting.
- XI. Adjournment**

2026-23

ACTION TAKEN: Motion to adjourn made by Adam Bronko at 9:04 p.m., seconded by Linda Mascolo. All Ayes.

Minutes respectfully prepared by Carissa Caserta and submitted by Jessica Kristy, Director of Health.
Subject to revisions at the next full Board of Director Meeting.

